

The Southern Windsor County Regional Planning Commission is seeking a Planner to join our team.

Planner: The Commission seeks a Planner to assist the Commission with a variety of our planning work, including in our water quality, land use, community development and other programs. The planner will also be expected to provide technical assistance to member towns including the preparation of planning documents and regional studies. In addition to these programs, a person who has experience or the ability to assist fellow staff with public communications (e.g. press releases, website, social media) would be a plus.

This position involves working closely with local, state and federal officials in a variety of capacities. The Planner may need to provide staff assistance to various boards and committees as deemed necessary by the Executive Director.

The position requires a Bachelor's or Master's degree in planning or a related field with a minimum of 2-3 years of related professional experience. The candidate must have excellent interpersonal, oral and written communication skills; experience using Microsoft products is required. The ability to use Geographic Information Systems (GIS) and graphics software (e.g. Sketch Up, Photoshop, Illustrator, InDesign) is preferred.

The salary is commensurate with ability. The SWCRPC has an excellent benefits package which includes: medical, dental, vision, short and long-term disability insurances and retirement in the Vermont Municipal Employees Retirement System.

If interested in this position, please send resume and cover letter to:

Jason Rasmussen
Director of Planning
SWCRPC
PO Box 320
Ascutney, VT 05030
jrasmussen@swcrpc.org

For more information about the region, go to www.swcrpc.org

Applications will be accepted until October 30, 2020.

The SWCRPC is an Equal Opportunity Employer.