

**February 27, 2019**

**LEPC 3 DRAFT Meeting Minutes**

**Newsbank Conference Facility  
352 Main Street Chester**

**Attendance**

Tyson Taft – MAHHC

John Van Wetering – CERT

Mark DeRosia – Newsbank Inc.

Jack Schonberg - DART

Josh Shroeder – Newsbank Inc.

Allison Hopkins – SWCRPC

Kevin McAllister – WFD

**AGENDA**

**1. Tier II Reporting, Todd Cosgrove**

- Rescheduled to April meeting
- Allison H reviewed the work that SWCRPC has been doing around Tier II mapping.
- Passed around draft may possibilities and received comments from the group as to there usefulness. Group was enthusiastic about the online function and recommended chemical buffering from CAMEO.

**2. Treasurer's Report**

- Allison H reviewed the Treasurer's Report through December 31, 2018.
- Mark D motioned to approve as presented, Tyson T seconded. Motion passed.

**3. November Minutes**

- Allison H presented copies of November draft minutes.
- Accepted as written Mark D, John VW seconded. Motion passed.

**4. Annual Meeting – Election of Officers**

- AH reviewed the slate as presented: Kevin M as Chair, Jack S as Vice-Chair and Bruce M as Treasurer/Secretary (SWCRPC assists with the administrative aspects of Treasurer and Secretary roles).
- Tyson T made a motion to approve the slate as presented, John VW seconded. Motion passed.

**5. Roundtable**

- **CERT update** – JVV: Emergency deployment occurred in November – power outage assist Cavendish FD. Upcoming spring deployments include – Springfield wrestling tournament, Touch-a-Truck event, Easter Egg event. CPR class upcoming March 14<sup>th</sup>. Rob Mather to stay on as

Citizen Corps Officer. John VW moving – timeline and replacement unknown. LEPC 3 thanked him for his tremendous service and dedication to the group.

- **2-1-1 update** – Allison H reviewed Stacy’s annual report for Windsor County along with “After Hours Emergency Housing” monthly report and the yearly report of “Referrals by Type of Need”.
- **DART Update** – JS: Working with VT Alert for activating a response. State veterinarian activates the teams. Discussed LEMP and lack of animal references – possible edits in 2020. Interest in Jack S doing a DART presentation at a future meeting.
- **SWCRPC Update** – AH: Discussed LEMP meeting and upcoming ICS 402 class. Will check with Hartland on Tier II mapping discussed at another LEPC meeting.

**Next meeting**

April 10<sup>th</sup>, location TBD.

**Adjournment**

John VW, Mark D. Motion passed. 7:03 PM.