

**Southern Windsor County
Regional Planning Commission**

Minutes of Wednesday, July 26, 2017
SWCRPC Offices, Ascutney, VT

Commissioners Present: Tom Bock, Chester; Peter Daniels, Weathersfield; Wayne Wheelock, Baltimore; Etienne Ting, Cavendish; Tom Kenyon, West Windsor; Tom Marsh, Windsor; Kathy Rondeau, Reading.

Staff Present: Tom Kennedy and Jason Rasmussen.

Tom Bock opened the meeting at 12:00 PM.

1. Changes to the Agenda
 - a. None
2. Secretary's Report
 - a. *Peter Daniels made a motion to approve the June 19, 2017 Secretary's Report. Second by Wayne Wheelock. Motion passed.*
3. Treasurer's Report
 - a. *Tom Kenyon made a motion to accept the June 2017 Treasurer's Report. Second by Peter Daniels. Motion passed.*
 - b. *Peter Daniels made a motion to pass a resolution removing Carol Lighthall and adding Kathy Rondeau as an authorized signer of checks, effective immediately. Second by Etienne Ting. Motion passed.*
4. Approve FFY 2018 Transportation Work Program
 - a. *Etienne Ting made a motion to approve the FFY 2018 Transportation Work Program as recommended by the Transportation Advisory Committee. Second by Kathy Rondeau. Motion passed.*
5. Approve Procurement Self-Certification
 - a. *Tom Kenyon made a motion to approve the Procurement Self-Certification Form as presented. Second by Etienne Ting. Motion passed.*
6. Adjourn
 - a. *Peter Daniels made a motion to adjourn. Second by Wayne Wheelock. Motion passed.*
The meeting was adjourned at 12:15 PM.

Respectfully submitted,

Jason Rasmussen