

**Southern Windsor County
Regional Planning Commission**

Minutes of Thursday, October 20, 2016
Newsbank Conference Center, Chester, VT

Commissioners Present: Tom Bock (Chair), Chester; Joe Fromberger, Andover; Wayne Wheelock, Baltimore; Tom Kenyon, West Windsor; Joe Wilson, Springfield; Walter Martone (Alt.), Springfield; Kathy Rondeau, Reading.

Staff Present: Tom Kennedy, Allison Hopkins, Jason Rasmussen, Katharine Otto, Chris Titus.

Others Present: Attending from VTrans were Michele Boomhower, Kevin Marshia, Jackie Cassino and Tim Bradshaw. Others in attendance included David Pisha, Dick McCormack, Alice Nitka, Allison Clarkson, Sharon Bixby, Bruce McEnaney, Jennifer Parker Williams, Bill Dakin, Tom Dougherty, Julie-Lynn Wood.

Tom Bock opened the meeting at 3:30 PM.

1. Changes to the Agenda
 - a. Brownfields updates added under Old Business.
 - b. Move the transportation discussion to the end of the agenda.
2. Secretary's Report
 - a. *Walter Martone made a motion to approve the September 27, 2016 Secretary's Report. Second by Tom Kenyon. Motion passed.*
3. Treasurer's Report
 - a. *Joe Fromberger made a motion to accept the September 2016 Treasurer's Report. Second by Tom Kenyon. Motion passed.*
 - b. Tom Kennedy discussed the FY 2016 financial audit report. He reported that it is a clean audit; no deficiencies were found. However, they are recommending that the Board adopt a few policies. Staff are currently working on a few of the recommended policies.
 - c. *Joe Fromberger made a motion to receive the DY 2016 financial audit. Second by Tom Kenyon. Motion Passed.*
4. Old Business
 - a. Brownfields - Ascutney Outdoors:
 - 1) Tom Kenyon recused himself from this discussion.
 - 2) At the last meeting, a request by Ascutney Outdoors was approved for a Phase I site assessment at the old ski lodge in West Windsor. Last month, the Board also expressed general support for the subsequent asbestos cleanup work at this site. At that time the asbestos cleanup costs were thought to be between \$10,000 and \$30,000.
 - 3) Tom Kennedy reported that recent quotes from three contractors revealed that the cleanup cost will likely be about \$100,000, and total demolition

work about \$200,000. Ascutney Outdoors will likely request approximately \$70,000 from the SWCRPC Brownfield Program to help complete this project. Tom indicated that he considered this to be an important project for the SWCRPC to support.

- 4) As part of this subsequent funding application, the Board would like to see a proposal for the project along with long-term plans for the site after the demolition is completed.
- b. Brownfields – One Hundred River Street:
 - 1) Tom Kennedy reported that Chris Callahan is preparing the new loan documents for the One Hundred River Street project, as approved at the last meeting.
5. New Business
 - a. The SWCRPC holiday event is being scheduled for December 15th at the Windsor Mansion Inn (formerly known as the Juniper Hill Inn).
6. Discussion of Transportation Projects and Issues in the Region
 - a. Tom Kennedy introduced the presenters: Michele Boomhower, Division Director, VTrans Policy, Planning and Intermodal Development; and Kevin Marshia, Director/Chief Engineer, VTrans Highway Division. Their presentation materials are attached.
 - b. Questions and comments are summarized below:
 - 1) Joe Fromberger – What is the status of repaving VT Route 11 (in general, but particularly the section to the west of Chester)?
 - 2) Bruce McEnaney – What is the status of the Depot St Bridge in Cavendish (13J302/ BO 1442(38))? The construction indicates the alternatives have not been decided yet. The town received an email in August 2016 from VTrans saying they are hoping for summer 2017 construction.
 - 3) Bruce McEnaney – What is the status of putting a caution light on the intersection of VT Routes 131 and 103 while the Depot St bridge is closed for the next two or more years?
 - 4) Tom Kenyon – What is the status of paving on VT Route 44?
 - 5) Tom Kenyon – What is VTrans going to do to address the safety issues at both ends of VT Route 44A, both where it intersects with VT Route 44 and US Route 5? In both cases the plow truck drivers have to get out of their seats in order to see down the road to safely pull out into the intersection.
 - c. Tom Kennedy indicated that VTrans has been great to work with, especially in recent years, and thanked Michele and Kevin for presenting to the Board.
7. The meeting was adjourned at approximately 5:30 PM.