

**July 12, 2017 LEPC 3 DRAFT Meeting Minutes
MAHHC Board Room**

Attendance

Mike Manley – VSP

Anthony French - VSP

Todd Sears – DEMHS

Bruce Martin – DFS/VHMRT

Jack Schonberg – ARC/DART/MRC

Allison Hopkins – SWCRPC

Seamus Geoghegan - MAHHC

Michael Lewallen – Weathersfield EMC

Claude Weyant – Windsor County SD

Mark DeRosia – NewsBank Inc

Becky Thomas – VDH

Heather Rigney - VDH

Welcome and Introductions

Jack S. called the meeting to order at and asked for introductions.

Hazardous Material Awareness Presentation (see associated slideshow)

- Todd Sears, Engagement Section Chief, VEM
 - Familiarized LEPC with Engagement Section missions and capabilities
 - VEM organizational restructuring
 - Engagement Section structure
 - CORE EM Services:
 - Planning
 - Exercise
 - Assessment
 - Training
 - Reviewed RC's territory and responsibilities (Rich Cogliano= LEPC 3)
 - "Quick Bursts" presentation list
 - EMD Program direction and status

Hazchem application

- Allison H provided an overview of the Hazchem application requirements and request. Bruce M motioned to submit application as written and signed by Jim T, Mark D seconded. Motion passed.

May Minutes

- Allison H provided copies of the May draft meeting minutes and Jack S. asked for a motion to approve. Mike M motioned to approve, Bruce M seconded. Motion passed.

Treasurer's Report

- Allison H provided copies of the Treasurer's Report and gave an overview of the expenditures and balance. Allison also noted Jim's retirement and the need for a new Treasurer. Allison will review the bylaws regarding community members as having Officer roles. Bruce M motioned to approve the report as written, Becky T seconded. Motion passed.

CERT Update

- Allison H reported for CERT from an email from John VW: assists to Windham County in Brattleboro for 5Krun & Strolling of the Heifers. Alumni parade & Relay for Life in Springfield June. 4th of July weekend Reading parade on July 2nd. Request for CERT on July 1st for the fireworks at Crown Point in Springfield turned down.

VSP Update

- Safe Corridor campaign along Interstate ends mid-July. Worked with VTrans and DMV to issue tickets and cell phone enforcement.

DFS Update

- Continues to be busy; over 80 calls this year. Last month simultaneous team response – underground propane tank / box trailer leak from Weston – Londonderry – Chester corridor. Also had Bradford home explosion. Derby Line LP training conducted.

Sheriff's Update

- Detail duty. VSP assistance in Sharon 16 hrs/wk, Plymouth 12 hrs/wk and assist also in Royalton and Bridgewater. Sent Deputy missing person assist in Grafton – discussed with VSP Care Track Program.

Red Cross/DART Update

- Jack S gave overview of Thetford gearing up for shelter opening, but not opened. Virtual tabletop through Agency of AG. Wolfboro – some team going over to provide support. MRC The Prouty aid station.

VDH Update

- Chip leaving to VEM. Introduced Heather as new EM Preparedness Specialist. Heather gave her background and discussed closed POD's. Also taking over MRC Unit Coordinator position.

Next Meeting

Location and date TBD.

Adjournment

The meeting adjourned at 7:15 PM.