

**Southern Windsor County
Regional Planning Commission**

Minutes of Tuesday, May 17, 2016
Martin Memorial Hall, Ascutney, VT

Commissioners Present: Tom Bock (Chair), Chester; Joe Wilson (Secretary/Treasurer), Springfield; Peter Daniels, Weathersfield; Walter Martone (Alt.), Springfield; Joe Fromberger, Andover; Tom Kenyon, West Windsor; Hal Pyke (Alt.), West Windsor; Kathy Rondeau, Reading; Bob Flint (At-Large), SRDC.

Staff Present: Tom Kennedy, Cynthia Porter, Jason Rasmussen, Chris Titus.

Tom Bock opened the meeting at 12:05 PM.

1. Secretary's Report
 - a. *Tom Kenyon made a motion to approve the April 19, 2016 Secretary's Report as presented. Second by Joe Fromberger. Motion passed. Peter Daniels abstained.*
2. Treasurer's Report
 - a. *Joe Fromberger made a motion to accept the April 2016 Treasurer's Report. Second by Peter Daniels. Motion passed.*
3. Presentation on Vermont Futures/Vermont's Economy
 - a. Bob Flint gave a presentation on Vermont's economy based upon the ongoing Vermont Futures Project. This is an effort funded through the Vermont Chamber Foundation. The project goal is to develop a unified vision for a healthy Vermont economy. More information is available at <http://www.vtfuturesproject.org/>.
4. Brownfields
 - a. Discussion on two RLF applications was tabled until the next meeting.
 - b. Tom Kennedy indicated that new EPA staff interviewed Tom and Dan Potter. They are impressed by our regional brownfields program, the number of brownfield sites we have in our small region, and how we have been successful with our RLF projects, especially One Hundred River Street.
5. SWCRPC Providing Administrative and Management Services to Greater Upper Valley Solid Waste District
 - a. Tom Kennedy discussed the memo and draft contract that was included in the agenda packet. The Greater Upper Valley Solid Waste District (GUV) asked the SWCRPC to provide administration and management services, similar to those services that we currently provide to the Southern Windsor/Windham Counties Solid Waste Management District.

Tom Kennedy indicated that he has been looking for ways to maintain the SWCRPC's mission, but enhance the organization's budget with a steady stream of funding. Managing solid waste districts helps to achieve that.

Over the past few months, SWCRPC has been providing staffing to GUV. This contract would formalize that arrangement for a one year period of time. Tom Kennedy noted that we generally have adequate staffing to take this on at this time. It is possible that additional help will be needed to support special collections and/or basic administrative functions.

Joe Fromberger made a motion to authorize the Executive Director to enter into a contract with the Greater Upper Valley Solid Waste District for administration and management services; the terms of that contract are subject to review by the SWCRPC Executive Committee. Second by Tom Kenyon. Motion passed.

6. Discussion of FY 2017 Budget
 - a. Tom Kennedy presented an initial draft budget for FY 2017. Overall, revenues are increasing due in large part to the solid waste districts, and expenses related to staffing are showing a corresponding increase. A refined budget will be presented for approval at the next meeting.
7. New Business
 - a. Tom Kennedy announced that his son, Connor Kennedy, is running for State Senate.
8. Old Business
 - a. Tom Kennedy noted that the energy siting bill (S.230) was mistakenly passed without including money to fund regional planning efforts associated with the substantial deference provision. Efforts to reallocate funding for that purpose are underway.
9. The meeting was adjourned at approximately 1:55 PM.