

June 10, 2015

LEPC 3 Meeting Minutes

Mt Ascutney Hospital and Health Center, 289 County Road, Windsor, VT

Attendance

Katharine Otto – SWCRPC
John Van Weetering – CERT
Beth Gould – MAHHC
Mark DeRosia – Newsbank
Captain Ray Keefe – State Police
Lt Tim Oliver – State Police

Mike Ripley – Cavendish EMD
Chief Russ Thompson – Springfield Fire Dept
Bruce Martin – VT Haz Mat Response Team
Nicki Buck – Hartland Fire Dept
Rich Cogliano – DEMHS

Welcome and Introductions

6:05pm: Katharine O. called the meeting to order and asked for introductions.

Approval of Minutes

- Beth G. made a motion to approve as presented, seconded by Mark. The motion to approve meeting minutes of 5.13.15 passed unanimously. Minutes will be sent one week in advance of meeting with agenda and materials.

Workshop – Updating the LEPC-3 All Hazards Resource Guide

Rich Cogliano led discussions about updating the LEPC-3 All Hazards Resource Guide. See following page for full summary of discussion from Rich.

Other Business

- Nothing raised

Next Meeting

- Wednesday 7/8
- Held at Newsbank? Mark to confirm
- Lt Oliver to do a 2 hour ICS-402 training? Katharine to confirm with Lt Oliver

Adjournment

Nicki made a motion to adjourn, John seconded and the meeting adjourned at 7:45pm.

LEPC 3 HMEP Workshop Notes – By Rich Cogliano, DEMHS

There was an overwhelming sense that the LEPC was not well defined. The basis for LEPCs was explained in reference to Bhopal and Statute, however there was still a concern over the actual role the LEPC plays. Several attendees suggested that the LEPC become a resource to bring people from the area together and that the LEPC host more trainings, specifically in ICS. There was also a general feeling of the LEPC being able to offer resources and support for incidents, such as logistics and planning. These resources could be from towns that are unaffected by the current situation.

In keeping with the Hazmat foundation of the LEPC, all participants felt it was a good idea to have an updated Hazmat definition and listing of locations that have hazardous materials. Bruce Martin, the Fire Safety Regional Manager and Crew Chief for the Vermont Hazardous Materials Response Team, offered to assist in rewriting the Hazmat section of the plan.

The facilitated workshop focused on 3 main questions:

1. What are the most useful parts of the current plan?
2. What are some items to include in the updated plan to make it more useable?
3. What are some significant items to include in the LEPC plan?

The groups came up with lists of items to answer each question. The compiled results of the brainstorming is captured in bulleted lists below. In addition is a list of overarching issues that came up during the discussion but was not directly answering the questions during the workshop.

What are the most useful parts of the current plan?

- Evacuation routes
- Role of town officials
- Hazards defined
- Preparedness activities
- At risk populations defined (2)
- Data
- Responsibilities outlined
- Identification of State Support Functions
- Mutual Aid Agreements

What are some items to include in the updated plan to make it more useable?

- ICS compliance
- Strengthen implementation
- Leadership Identified
- LEPC role defined
- Maps
- Specific Information for towns
 - Selectboard, Fire, Police, Road/Highway Department, Businesses
- Resource Library
- Who to call
- Connection to LEOP (annual update)

- Pictures
- Insert LEPC into incident command
- Consolidate the structure

What are some significant items to include in the LEPC plan?

- Resources
- Trends (Hazards, Threats, Vulnerabilities)
- Transportation Routes
- Hazards Listing
- Hazmat – Tasked to Bruce Martin
- Who is in Charge/ICS
- What is LEPC's Role?
- What should the LEPC be?

Overarching Issues:

- Accountability
- Multiple hats/overstretched
- What is the LEPC Role?
- Regional Incident Management Team