

**January 8th, 2014 LEPC 3
Meeting Minutes - DRAFT**

Attendance

John Broker-Campbell – SWCRPC
Regie Cooper – VDH
Bruce Pollock – ARC
Karen Bailey – Springfield CERT
Todd Sears – DEMHS / Bethel
John VanWetering – CERT

Derek Coffrin – VDH
Rob Mather – Springfield CERT
Beth Gould – MAHHC
Steve Allen – Upper Valley MRC
Jack Schonberg – UV DART
Jim Tonkovich – VT 211

Welcome and Introductions

6:05, Bruce P. called the meeting to order and asked for introductions. In order to accommodate speakers and presenters, the LEPC 3 meeting agenda order was revised.

CERT Update

John V.W. gave the brief CERT update, including:

- 4th quarter report is complete and sent to DEMHS
- No emergency activations recently
- Still working with the American Red Cross to finalize CPR training, the current cost estimate is down to approximately \$25 per person

DEMHS Update

See report attached.

Financial Report

Jim T. presented the financial report for January, the LEPC has approximately \$1700 for discretionary use.

Medical Reserve Corps – Derek Coffrin, VDH

Derek C. is the new Emergency Preparedness Coordinator for the Vermont Department of Health and has been specifically tasked to expand the Medical Reserve Corps within Vermont. Derek provided an overview of the Medical Reserve Corps program within Vermont, including:

- Typically used in the set-up and function of a Medical Point of Distribution
- No VT volunteer has been sent out of state, to date

The Upper Valley Medical Reserve Corps has been established for four years and is only 1 of 6 in the nation to be bi-state. The Upper Valley team is part of the Lebanon, NH Fire Department and currently has 36 members; primarily doctors and nurses. Steve A. noted that in order to be a vibrant and viable organization the membership needs to increase to approximately 100 members. A memorandum of understanding (MOU) was recently signed with Sullivan County, NH to hire a part-time staff to work on outreach, recruitment, and retention for the team.

For additional information, please refer to the VDH Medical Reserve Corps brochure on the LEPC 3 website.

Mt Ascutney Hospital and Health Center Tour and Overview

Beth G. briefly discussed the emergency preparedness procedures at the hospital and then provided a tour to highlight specific items. The hospital emergency preparedness process is continually evolving based upon current needs and lessons learned.

Adjournment

A motion was made and seconded to adjourn at 7:31pm; passed unanimously.