

**SOUTHERN WINDSOR COUNTY
TRANSPORTATION ADVISORY COMMITTEE (TAC)**

Meeting Minutes of May 18, 2011

A meeting of the Transportation Advisory Committee (TAC) was held at SWCRPC in Ascutney, VT, at 7:00pm.

Attendance – TAC members present: Bruce McEnaney (Chair), Chester; Sharon Bixby (Vice Chair), Ludlow; Kristi Morris, Springfield; Neil Daniels, Weathersfield; and Tom Kenyon, West Windsor.

Others present: Kevin Russell, VTrans; Jason Rasmussen and Katharine Otto, SWCRPC; and Joyce Lemire, COASEV.

Meeting Opened: Bruce McEnaney opened the meeting at 7:00 pm.

Discussion of Transportation Enhancement (TE) Grants

Kevin Russell, VTrans Enhancements Coordinator, talked briefly about the 2012 TE program. Some issues discussed:

- Usefulness of mandatory training
- Coordination between VTrans and other agencies (e.g. ANR)
- Sidewalks – maintenance vs. bringing them up to current ADA standards
- TAC prioritization of TE projects
- Representation for southern Vermont on the TE Grant Committee
- Small vs. big, multi-phase projects
- Local project managers
- Stormwater mitigation projects

Acceptance of Minutes of February 16, 2011

Sharon Bixby moved to approve the minutes of February 16, 2011 as written. Second by Neil Daniels. Approved unanimously.

Election of Officers

Neil Daniels moved to appoint Bruce McEnaney as Chair. Seconded by Tom Kenyon. Approved unanimously.

Neil Daniels moved to appoint Sharon Bixby as Vice Chair. Seconded by Tom Kenyon. Approved unanimously.

Appoint At-Large Members

Sharon Bixby moved to appoint Joyce Lemire (Executive Director, Council on Aging for Southeastern Vermont) as an at-large TAC member. Seconded by Neil Daniels. Approved unanimously.

Sharon Bixby moved to appoint Mary Habig (Executive Director, CRT) as an at-large TAC member. Seconded by Neil Daniels. Approved unanimously.

Transportation Work Program

Jason Rasmussen and Katharine Otto reviewed the proposed transportation work program for Oct 1, 2011 through September 30, 2012 (Federal Fiscal Year 2012). Katharine briefly highlighted some of the updates and new items on the upcoming TPI work program, including:

- Bike and pedestrian program
- Coordination and connections to other programs such as Energy
- Scenic Byways
- Strategic Highway Safety Program (SHSP) Regional Safety Forum

Jason Rasmussen asked whether as town representatives there are any services they would like the RPC to provide.

Tom Kenyon moved to recommend that the Regional Planning Commission adopt the FFY 2012 transportation work program. Seconded by Sharon Bixby. Approved unanimously.

Updates and announcements

- North Springfield Biomass Plant Project
- Airport access road in Weathersfield – Weathersfield has just applied for a grant to re-pave the road. VTrans aviation section has expressed an interest in contributing to the local match.
- Windsor's Municipal Planning Grant is funding a downtown master plan, which will include a plan for parking and the downtown roadway system.
- Chester bridge project – The first bridge was closed at the beginning of the week. Trucks are being re-directed through Springfield. Many trucks are not seeing the signs. No alternatives decided upon yet for trucks during the two hour closure of Springfield Main Street during Alumni Parade.
- All other updates were attached to the meeting agenda.

Next Meeting: June 15, 2011 at 7 pm

Tom Kenyon moved to adjourn the meeting at 8:25 pm. Second by Kristi Morris. Approved unanimously.